

**Minutes of a meeting held in the Village Hall (Rose Cottage) on 15<sup>th</sup> October 2008, at 7.30pm**

Councillors: Mrs Janine Hopper (Chairman)  
Alan Bailey Michael Copley  
Dick Barrett Mrs Anne Copley  
Ian Lacey (A) Alan Parkinson (A)

Also present Mr Cottee (County Councillor) and three parishioners.

**Apologies** from Cllr. Parkinson

**Acceptance of minutes** of meeting 20<sup>th</sup> August.

These had been circulated they were agreed a true record and signed.

**Declarations of Interest.** None.

**Open Session** for the Public limited to 15 minutes.

Residents had concerns about an application for a bungalow at 'Land north of Top Green submitted by Mr Alan le Blond. They oppose the application and wished to listen to the parish council deliberation. They raised concern that not all neighbours had received notification. The application includes an offer of land to the village but the location of this no clear. Granting of this plot would create an infill plot for the site recently refused at appeal. It should be opposed on the same grounds as last time.

It was agreed by Council that the agenda be rearranged to take planning as the next item. The meeting closed to the public.

**Planning Matters**

08/01759/OUT Erection of Bungalow at land north of Top Green. It was agreed that the site is outside the village and should be opposed. Clerk to be guided by earlier refusals by RBC and Appeal Inspector's comments.

F/1390 New Industrial building and installation of 3MW wood fuelled biomass plant at The Sawmills, Fosse Way, Widmerpool (just within UB parish). It was noted that the operation of the plant would need a permit from the Environment Agency in addition to the consent required under this planning application. It was agreed that an objection would be made with concerns over 24 hour noise from the site and emissions from the chimney both affecting the residents of houses at Hickling Pasture. 3 votes in favour of the proposal 2 abstentions.

The following matters were reported to the meeting

Decision to grant permission 08/01364/FUL Etloe Cottage extensions to side & rear.

Decision to grant temporary permission for two caravans at The Dairy Farm until 2015 ref. 08/01277/FUL

Since last meeting 08/01473/FUL Swan Lodge stables and tack room – no objection submitted.

Since last meeting 08/01442/COU Fosse Karting Centre change of use to scaffold storage – no obj.

Since last meeting 08/01634/FUL Swan Lodge proposed pond – No objection but concern about change of agricultural land to domestic garden.

**Correspondence**

RBC Civic Reception for Chairman and Clerk Friday 27<sup>th</sup> February 2009  
 Dept. of Communities & Local Government consultation on Making & Enforcing of Bylaws circulated.  
 RBC Conservation Area review consultation with local community invite for PC to organise. It was agreed that the details of the review would be posted on the notice board and village website. A public meeting as suggested by RBC was not supported. Comments would be called for by 30<sup>th</sup> November for consideration at the PC meeting of 10<sup>th</sup> December. Cllr. Hopper to advertise review.  
 LOROS posters for Firework Extravaganza at Belvoir Castle for notice board.  
 NALC Freedom of Information Publication scheme for adoption before 31<sup>st</sup> December, details in folder.  
 NAVOVCS Conference details supplied and added to folder.  
 RCAN AGM chairman will be attending details added to folder.

**Village Hall**

Agree contract with Julian Owen Associates Architects Fixed fee £750.00 for Building Regs. + Tender then £60/hr thereafter. It was agreed that this contract be signed.  
 It was further agreed to instruct Julian Owen to go for Building Regs. Approval at £325.00.  
 Parish Council to be the client for all contracts for the project.  
 Council considered a report for taking out a loan to make up the funding shortfall on the improvement project. It was agreed to make an application for a loan for £15,000 to cover any grant shortfall.  
 Clerk had studied VAT Notice 749 and thought that VAT could be reclaimed but would seek letter from HM Revenue & Customs to confirm.

**Highways**

Street lamp 3 on Church Lane is not working.  
 A hedge on the footpath to Hickling Lane needs cutting back report to NCC

**Cross Green**

Annual report on play area identifies some medium risk issues (report circulated) for consideration next meeting

*Hickling Lane*  
**Request from Youth Group** for grant. Cost of hall £10 / session 11 sessions planned. £110 requested. It was agreed to make a donation under section 137 of £110.00 this being a one off donation.

**Consider adoption / sponsorship to retain BT telephone kiosk.**

It was agreed that the telephone kiosk would be adopted at the cost of £1. Conditions imposed by NCC Highways would be met the door would be secured shut and ~~the light~~ removed.

*electricity supply cut.*

**Royal Mail request to provide larger pillar box.**

It was agreed that a renewed request to Royal Mail would be made for them to fulfil their offer.

**Bank Mandate review**

It was agreed that Councillors Bailey, Copley, Hopper, and Lacey would complete the new mandate.

**Financial Statement**

Current Account £1,528.75 (at 25/9/2008) Reserve Acct. £9,990.04 (at 25/9/2008)

**Appointment of Internal Auditor.**

It was agreed to appoint Kate Needham at accost of £50.00

*Just  
12/11/08.*

**Finance - Accounts for payment**

321	Playsafety Ltd (Play area annual inspection)	60.00 + 10.50 VAT = 70.50
322	Clement Keys (External Audit)	120.00 + 21.00 VAT = 141.00
323	Julian Owen Associates (VH plans)	562.50 + 98.44 VAT = 660.94
324	R. Barrett (notice board materials)	3.00 No VAT
325	A. Parkinson (notice board materials)	122.76 some VAT
	TOTAL PAYMENTS	998.20

**Items from members for the next agenda** none

**Late items and Chairman's matters**

The chairman, on behalf of the parish council and residents thanked councillors Barrett and Parkinson for the work and time they had put in to repair the notice board which was again a credit to the village and Top Green.

**Date of next meetings** 10th December (Conservation Area Appraisal, Standing Orders,  
14<sup>th</sup> January 2009  
11<sup>th</sup> March 2009

*James Hopper*  
12/11/08.